

DJ&A offers summer internships for students seeking hands-on experience, skill development, and exposure to client work in a supportive and engaging environment. Interns gain practical project experience within the consulting industry.

We are currently hiring in our primary service areas: civil and structural engineering, surveying, landscape architecture, and environmental sciences.

## **About DJ&A**

Founded in 1973 by two former U.S. Forest Service employees, DJ&A is a multidisciplinary consulting firm delivering engineering, environmental, surveying, and planning services nationwide. We serve federal agencies such as the National Park Service, U.S. Forest Service, and Federal Highway Administration, as well as state DOTs, municipalities, and private clients. Today, DJ&A employs 150+ professionals across offices in Missoula and Bozeman, MT; Vancouver, WA; Lakewood, CO; Albuquerque, NM; and Reno, NV.

# Internship Goals Our program gives interns meaningful opportunities to:

- Train within DJ&A's service areas (civil/structural engineering, surveying, GIS, landscape architecture, environmental sciences).
- Build technical expertise in project design (survey/data collection, preliminary and final design, cost estimating, NEPA processing, environmental planning).
- Gain experience with industry software (AutoCAD Civil 3D, HEC-RAS, HY8, MicroStation, SketchUp, ArcGIS).
- Perform fieldwork (surveying, environmental monitoring, construction observation).
- Work alongside a variety of project managers.

## Internship Overview

- Locations: Missoula, MT; Bozeman, MT; Lakewood, CO; Vancouver, WA; Albuquerque, NM; Reno, NV
- Duration/Schedule: 10–12 weeks (May–August), 40 hours/week. Mon–Thu 7:00 am–5:00 pm, Fri 7:00 am–4:00 pm, every other Friday off. Overtime may be required.
- Compensation:
  - Hourly wage based on experience
  - Overtime at 1.5x hourly rate
  - Work-related travel covered by DJ&A
  - \$500/month housing stipend for relocation

## **Internship Program Outline**

Each intern is assigned to a discipline group and supervisor for mentorship and support.

#### Week 1 – Orientation

- Introduction to DJ&A staff and company
- Program overview and expectations
- · Goal setting for internship
- Review of handbook, policies, and safety
- · Overview of ongoing projects in the intern's focus area
- · Initial work assignments

### Internship Presentation

Interns also receive guidance on preparing a 10–15 minute end-of-summer presentation given at a staff meeting. Presentations typically include internship goals, accomplishments, and a summary of projects/tasks.

### Weeks 2-11 - Project Work

- Hands-on project assignments aligned with the intern's interests
- Close collaboration with staff and project managers
- Opportunities to gain exposure to multiple disciplines
- Non-project time used for office tasks and presentation development (drafting, data entry, figure/table prep, literature review)

### Week 12 - Wrap-Up

- Completion of remaining project tasks
- Delivery of internship presentation at weekly staff meeting

